Spring Lake District Library
Board Meeting

Wednesday, November 18, 2026
Spring Lake District Library
1pm

Agenda

1. Call to order

2. Approve the agenda

3. Public comment

4. Approve the minutes – October 21, 2026

5. Financial report and approval of bills – October 2026

6. Director's Report

7. Building Project Updates – Sunroom Addition
    a. Financial Update
    b. Change Order 6
    c.

8. Old business
    a.
    b.

9. New business
    a. Library Director Annual Evaluation
    b. 2027 Calendar
    c. 2027 Property and Liability Insurance Renewal

10. Public Comment

11. Adjourn the meeting

Spring Lake District Library Board Minutes
Wednesday, October 21, 2026

Present and voting: Mary Eagin, Skylar Garrison, Bill Meyers, Laurie Draeger, Skip Lorimer, Sheri Boon
Also present: Maggie McKeithan, Library Director; Amanda Rantanen, Business Manager
Absent: Leslie Bez

The meeting was held in person at the Spring Lake District Library

The meeting was called to order at 1:03 p.m. by Mary Eagin

Motion to approve the agenda, made by Bill Meyers and supported by Laurie Draeger. The motion was approved unanimously.

Public Comment: We reviewed a Grand Haven Tribune article about a poll stating that 34% of people voted to find new books to read at libraries versus 13% said bookstores.

Motion to approve the minutes of September 16, 2026, made by Laurie Draeger and supported by Skylar Garrison. The motion was approved unanimously.

Motion to approve financial reports from September 2026 and approve payment of bills made by Skylar Garrison and supported by Skip Lorimer. The motion was approved unanimously.

Director's Report
Maggie reviewed her report as printed in the Board Packet - noting that Staff Day was held on October 12, where they had various trainings, including AI training. We will be working on implementing a new AI Policy moving forward.

Building Project Updates - Sunroom Addition

a. Financial Update -Maggie reviewed a financial update on the Sunroom Addition project.
b. Change Order 6 - numbers have not been received yet

Old Business:

a. None

New Business:

a. Library Director Job Description
    i. **Motion to adopt the amended Library Director job description as written** made Skylar Garrison by and supported by Laurie Draeger. The motion was approved unanimously.
b. Officers - Maria Boersma is no longer with the board. Leslie Bez has been added to the board in her place.
    i. **Motion to make Bill Meyers the Treasurer of the board, and Laurie Draeger the Vice President** made by Skip Lorimer and supported by Skylar Garrison. The motion was approved unanimously.
    ii. **Motion to keep Mary Eagin as President of the board, and Skylar Garrison as Secretary of the board** made by Laurie Draeger and supported by Sheri Boon. The motion was approved unanimously.
    iii. Committees:
        1. Financial: Skip Lorimer, Bill Meyers, Laurie Draeger
        2. Personnell: Skylar Garrison, Sheri Boon, Leslie Bez

Public Comment:

- Culvers fundraiser raised over $600 for the Friends of the Library
- Friends of the Library week - coloring contest outside of the Buy the Book store
- Monday was the social meeting of the month.
- Concert by the fireplace coming up in on November 1.
- Local author, Paddi Eddington is coming October 22 between 6-7:45 pm

Meeting was adjourned at 2:15 p.m.

Respectfully submitted,
Skylar Garrison, Secretary

Spring Lake District Library
Balance Sheet
As of Oct 31, 2026

	Total
Assets	
Current Assets	
Bank Accounts	
Huntington Checking	63,061.22
Michigan Class Investments	1,252,965.73
Petty Cash	230.91
Total Bank Accounts	**$1,316,257.86**
Accounts Receivable	
Accounts receivable	-63.92
Total Accounts Receivable	**-$63.92**
Other Current Assets	
Credit Card Payment Receivable	-175.67
Total Other Current Assets	**-$175.67**
Total Current Assets	**$1,316,018.27**
Total Assets	**$1,316,018.27**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accrued Deductions MERS DB	568.28
Due to Friends of the Library	2,443.61
EE Garnishment	195.86
MERS 457	-7,506.85
MERS DC EE Portion	9,925.92
MERS Roth 457	909.75
Withheld Payroll Taxes	196.18
Total Other Current Liabilities	**$6,732.75**
Total Current Liabilities	**$6,732.75**
Total Liabilities	**$6,732.75**
Equity	
Sage Conversion Fund Balance	-36,047.60
Retained Earnings(Fund Balance)	1,322,431.85
Net Income	22,901.27
Total Equity	**$1,309,285.52**
Total Liabilities and Equity	**$1,316,018.27**

Spring Lake District Library
Budget vs. Actuals
OCT 2026

	OCT	YTD	Budget	% of Budget
Income				
Budgetary Fund Balance Income			469,927.00	
Current Property Taxes .60 mil		555,785.72	584,578.00	95%
Current Property Taxes 1.12 mil		1,148,265.51	1,148,709.00	100%
Grants,Gifts and Contributions	911.92	207,151.51	172,000.00	120%
Investment Income	4,343.32	50,594.21	61,000.00	83%
Library Fines	174.98	2,531.57	2,000.00	127%
Local Government Revenue		222,809.24	197,000.00	113%
Other Income	1,431.40	11,744.46	7,300.00	161%
PILOT		3,065.49	3,000.00	102%
RHFV OPEB Closeout Income		1,475,073.14	1,475,073.00	100%
State Revenue		33,941.11	16,000.00	212%
Total Income	**$ 6,861.62**	**$ 3,710,961.96**	**$ 4,136,587.00**	**90%**

Expenses	OCT	YTD	Budget	% of Budget
Capital Outlay	1,199.99	13,740.98	25,000.00	55%
Materials	12,611.88	171,195.35	206,010.00	83%
Operations	26,689.17	315,907.79	397,858.00	79%
Operations Transfer Out		1,730,000.00	1,730,000.00	100%
Personnel	111,695.72	1,161,999.65	1,469,219.00	79%
RHFV OPEB Expense		215,000.00	215,000.00	100%
Programming	6,844.98	40,724.87	52,500.00	78%
Technology	5,074.11	39,492.05	41,000.00	96%
Total Expenses	**$ 164,115.85**	**$ 3,688,060.69**	**$ 4,136,587.00**	**89%**

Spring Lake District Library
Bank Accounts and Investments Summary
as of October 31, 2026

General Fund - Money Market	Avg Yield	Market Value
GF - Michigan Class Investments - 0001	3.99%	**$1,252,965.73**

Capital Fund - Money Market	Avg Yield	Market Value
CF - Michigan Class Investments - 0002	3.99%	**$1,588,759.42**

Bank Accounts	Balance
Huntington Checking - General Fund	$63,061.22
Huntington Checking - Capital Projects	$18,304.37
	$81,365.59

Spring Lake District Library				
Check Detail Report - GF HNB Checking				
October 22-November 18, 2026				
Date	Number	Name	Amount	Memo
11/18/2026	22836	4M Building Services, LLC	1,550.00	carpet cleaning
11/18/2026	22837	Ace Hardware	22.99	
11/18/2026	22838	Acoustic Oasis	225.00	
11/18/2026	22839	Ann Salamy	300.00	
11/18/2026	22840	Applied Innovation	2,047.05	copy/print
11/18/2026	22841	B & D Donor Recognition	134.95	
11/18/2026	22842	Cengage Learning, Inc. - Gale	196.80	
11/18/2026	22843	Center Point Publishing	103.08	
11/18/2026	22844	Chase Card Services	7,122.01	* see below
11/18/2026	22845	Chips Groundcover, LLC	3,485.00	holiday lights (added new)
11/18/2026	22846	City Farmer Lawn & Landscape	440.00	
11/18/2026	22847	Ecolab	967.84	janitorial supplies
11/18/2026	22848	Everon LLC	243.67	
11/18/2026	22849	Friends of Spring Lake District Library	2,448.61	due to the friends
11/18/2026	22850	Herald Palladium	156.00	
11/18/2026	22851	Hurst Mechanical	1,594.77	bldg maint
11/18/2026	22852	Ingram Library Services	2,729.29	books
11/18/2026	22853	Kanopy, Inc	399.50	
11/18/2026	22854	Kuerth's Disposal	110.00	
11/18/2026	22855	Mary Ann Herbst	300.00	
11/18/2026	22856	Midwest Tape	3,999.83	digital materials
11/18/2026	22857	Ottawa Area ISD	211.50	
11/18/2026	22858	OverDrive, Inc.	4,489.53	digital materials
11/18/2026	22859	Quill.com	219.95	
11/18/2026	22860	Rachel Yonai	223.49	
11/18/2026	22861	Saugatuck-Douglas District Library	29.99	
11/18/2026	22862	Sparta Carnegie Township Library	18.00	
11/18/2026	22863	Sue McIntire	250.00	
11/18/2026	22864	The Standard Insurance Company	567.77	insurance
11/18/2026	22865	TMobile	462.38	hot spots for circulation
11/18/2026	22866	Unique Management Services	9.85	
		Total	**$ 35,058.85**	
		*Chase Bill Detail		
		Library & Office Supplies	$ 585.06	
		Janitorial Supply	$ 392.66	
		Building Maint.	$ 194.57	
		Youth Programs	$ 1,430.16	
		Adult Programs	$ 643.34	
		Professional Contract Services	$ 289.38	
		Technology Software	$ 938.87	
		Technology Supplies	$ 14.54	
		Telephone / Internet	$ 635.85	
		Cold Beverage Exp	$ 136.79	
		Hot Beverage Exp	$ 31.79	
		Books - Adult Fiction	$ 109.40	
		DVDs	$ 268.39	
		Other Circ Materials - Adult	$ 89.99	
		Video Games	$ 187.88	
		Marketing	$ 169.89	
		Staff Inservice	$ 932.65	MLA Novi & Training Day
		Payroll Fees	$ 70.80	
			$ 7,122.01	

Spring Lake District Library

Huntington Checking, Period Ending 10/31/2026

RECONCILIATION REPORT

Reconciled on: 11/11/2026

Reconciled by: Amanda Rantanen

Any changes made to transactions after this date aren't included in this report.

Summary USD

Statement beginning balance	78,437.65
Service charge	-199.00
Interest earned	28.97
Checks and payments cleared (52)	-166,075.45
Deposits and other credits cleared (5)	154,899.41
Statement ending balance	67,091.58
Uncleared transactions as of 10/31/2026	-4,030.36
Register balance as of 10/31/2026	63,061.22
Cleared transactions after 10/31/2026	0.00
Uncleared transactions after 10/31/2026	-1,685.97
Register balance as of 11/11/2026	61,375.25

Details

Checks and payments cleared (52)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/16/2026	Bill Payment	22787	Midwest Tape	-4,000.04
09/17/2026	Bill Payment	22796	Anne Rivers	-250.00
10/07/2026	Journal	0378 - Payroll_PTO		-146.63
10/07/2026	Journal	0378 - Payroll_PTO		-69.20
10/07/2026	Journal	0377 - Payroll		-10,476.83
10/07/2026	Journal	0377 - Payroll		-116.09
10/07/2026	Journal	0377 - Payroll		-30,223.17
10/09/2026	Journal	0382 - Gas		-278.39
10/12/2026	Journal	0383 - Electric		-7,952.46
10/13/2026	Journal	0386 - MERS 457		-1,588.47
10/13/2026	Journal	0388 - MERS DB		-8,232.28
10/13/2026	Journal	0387 - MERS DC		-1,001.97
10/13/2026	Journal	0387 - MERS DC		-1,001.97
10/13/2026	Journal	0386 - MERS 457		-1,588.47
10/14/2026	Journal	0384 - WMHIP		-15,760.51
10/21/2026	Bill Payment	22810	Friends of Spring Lake District...	-1,474.00
10/21/2026	Bill Payment	22815	Ingram Library Services	-2,252.05
10/21/2026	Bill Payment	22798	Action Chemical	-742.65
10/21/2026	Bill Payment	22806	City Farmer Lawn & Landscape	-550.00
10/21/2026	Bill Payment	22816	Kanopy, Inc	-408.00
10/21/2026	Bill Payment	22830	TMobile	-448.00
10/21/2026	Bill Payment	22826	TH Brands	-10.00
10/21/2026	Bill Payment	22799	Alison Anderson	-26.60
10/21/2026	Bill Payment	22807	Cummins	-2,357.78
10/21/2026	Bill Payment	22832	Unique Management Services	-9.85
10/21/2026	Bill Payment	22797	Ace Hardware	-1.40
10/21/2026	Bill Payment	22803	Center Point Publishing	-100.68
10/21/2026	Bill Payment	22808	Demco, Inc.	-1,093.22
10/21/2026	Bill Payment	22801	Bibliotheca, LLC	-2,143.86
10/21/2026	Bill Payment	22821	Midwest Tape	-4,000.34
10/21/2026	Bill Payment	22825	Sweet Temptations	-1,437.50
10/21/2026	Bill Payment	22804	Chase Card Services	-8,805.68
10/21/2026	Bill Payment	22834	White Lake Community Library	-44.94
10/21/2026	Bill Payment	22820	Melanie Alm	-240.00
10/21/2026	Bill Payment	22827	The Healing Village	-150.00
10/21/2026	Bill Payment	22817	Kuerth's Disposal	-220.00
10/21/2026	Bill Payment	22822	OverDrive, Inc.	-4,502.36
10/21/2026	Bill Payment	22818	Lakeland Library Cooperative	-6,526.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/21/2026	Journal	0379 - Payroll		-116.09
10/21/2026	Journal	0379 - Payroll		-30,228.22
10/21/2026	Journal	0379 - Payroll		-10,659.47
10/21/2026	Bill Payment	22814	Hurst Mechanical	-1,594.77
10/21/2026	Bill Payment	22829	The Standard Insurance Com...	-569.86
10/21/2026	Bill Payment	22824	SenSource	-456.00
10/21/2026	Bill Payment	22828	The Library Store	-613.06
10/21/2026	Bill Payment	22809	FE Technologies American Co...	-268.00
10/21/2026	Bill Payment	22802	Cengage Learning, Inc. - Gale	-229.60
10/21/2026	Bill Payment	22819	MADL	-42.97
10/21/2026	Bill Payment	22812	Griffin Pest Solutions	-326.00
10/31/2026	Journal	0391 - ADP Fees		-206.90
10/31/2026	Journal	0391 - ADP Fees		-205.17
10/31/2026	Journal	0391 - ADP Fees		-327.95
Total				-166,075.45

Deposits and other credits cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/30/2026	Journal	0366 - Square		25.84
10/05/2026	Journal	0374 - Transfer		150,000.00
10/30/2026	Receive Payment	LDISB 2173	OL - Loutit	27.11
10/30/2026	Journal	0381 - Cash Register		2,837.01
10/31/2026	Journal	0390 - Square		2,009.45
Total				154,899.41

Additional Information

Uncleared checks and payments as of 10/31/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/16/2026	Bill Payment	22723	Jenny Geuder	-200.00
08/19/2026	Bill Payment	22737	Figen Mekik	-200.00
09/16/2026	Bill Payment	22779	Freddy Cheeks Productions	-500.00
10/21/2026	Bill Payment	22835	Melanie Alm	-120.00
10/21/2026	Bill Payment	22813	Heimler Consulting	-345.00
10/21/2026	Bill Payment	22805	Chris Loughrin	-250.00
10/21/2026	Bill Payment	22833	Valerie Van Heest	-225.00
10/21/2026	Bill Payment	22800	Applied Innovation	-1,642.38
10/21/2026	Bill Payment	22831	Trinity Health Workplace Health	-55.00
10/21/2026	Bill Payment	22823	Quill.com	-87.98
10/21/2026	Bill Payment	22811	Grand Finale	-1,477.50
Total				-5,102.86

Uncleared deposits and other credits as of 10/31/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/30/2026	Journal	0363 - Erate Deposit		352.50
10/29/2026	Journal	0389 - ERATES		720.00
Total				1,072.50

Uncleared checks and payments after 10/31/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/15/2026	Journal	0380 - Water Sewer		-674.46
11/15/2026	Journal	0380 - Water Sewer		-1,011.51
Total				-1,685.97

SLDL Capital Projects Fund
Balance Sheet
As of October 31, 2026

	Oct 31, 26
ASSETS	
Current Assets	
Checking/Savings	
HNB Capital Fund Checking	18,304.37
Michigan Class Investments	1,588,759.42
Petty Cash	2.68
Total Checking/Savings	1,607,066.47
Total Current Assets	1,607,066.47
TOTAL ASSETS	**1,607,066.47**
LIABILITIES & EQUITY	
Equity	
Retained Earnings(Fund Balance)	238,131.26
Net Income	1,368,935.21
Total Equity	1,607,066.47
TOTAL LIABILITIES & EQUITY	**1,607,066.47**

SLDL Capital Projects Fund
Profit & Loss YTD Comparison
October 2026

	Oct 26	Jan - Oct 26
Income		
Donations	0.00	5,000.00
Grant Revenue	0.00	42,500.00
GrantsGHACF Expansion Fund	0.00	449,308.86
Interest Income	13.11	188.17
Investment Fluctuation of MV's	5,491.40	32,184.66
Operating transfers in	0.00	1,730,000.00
Other Income	0.00	772.41
Restricted Gifts	0.00	119,531.65
Total Income	5,504.51	2,379,485.75
Gross Profit	5,504.51	2,379,485.75
Expense		
Building Expenses	0.00	72,739.40
Capital outlay	15,547.48	26,416.38
Construction expense	67,189.87	893,441.11
Operating transfers out	0.00	14,113.65
Professional fees	0.00	3,840.00
Total Expense	82,737.35	1,010,550.54
Net Income	**-77,232.84**	**1,368,935.21**

SLDL Capital Projects Fund
Reconciliation Summary
HNB Capital Fund Checking, Period Ending 10/31/2026

	Oct 31, 26	
Beginning Balance		51,028.61
Cleared Transactions		
Checks and Payments - 1 item	-66,960.87	
Deposits and Credits - 2 items	50,013.11	
Total Cleared Transactions	-16,947.76	
Cleared Balance		**34,080.85**
Uncleared Transactions		
Checks and Payments - 3 items	-15,776.48	
Total Uncleared Transactions	-15,776.48	
Register Balance as of 10/31/2026		**18,304.37**
New Transactions		
Checks and Payments - 2 items	-76,965.44	
Deposits and Credits - 1 item	100,000.00	
Total New Transactions	23,034.56	
Ending Balance		**41,338.93**

Register: HNB Capital Fund Checking
From 10/22/2026 through 11/18/2026
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/31/2026			Interest Income	Interest		X	13.11	18,304.37
11/13/2026	029-Trnsfr		Michigan Class Invest...	transfer from m...			100,000.00	118,304.37
11/18/2026	1220	Trellis	Accounts payable		65,697.19			52,607.18
11/18/2026	1221	Tridonn Construction...	Accounts payable	Pay App $11	11,268.25			41,338.93

Library Director's Report
Maggie McKeithan, Library Director
November 18, 2026

It's holiday season! On Halloween, we participated in the Village Trick or Treat. Instead of candy, we handed Halloween books. During Thanksgiving week, we will close on Wednesday evening at 5pm and re-open on Saturday morning at 9am. On Saturday, December 12, Coldwell Banker is organizing a community Christmas celebration at the library again this year. Santa will be here and their staff also facilitate games, crafts, and activities for families. Also, I'd love to invite the Board to join us on Friday, December 18 for a staff pot-luck from 6-8pm at the library.

In late October, two staff members traveled to the Michigan Library Association Conference in Novi, MI. They came back with great new ideas and enthusiasm. We typically send 2-4 staff members to this conference, depending on staff interest and our budget. Next year's conference will be in Kalamazoo.

Lakeland Library Cooperative is in the midst of a big project. We have a shared ILS (Integrated Library System) that we use for all books and patron information. We use an ILS called Sierra. In September 2027, Sierra will be replaced by a new ILS called Polaris. This is very necessary for better functionality, but it is a massive undertaking. Staff will be doing a lot of training leading up to and after the change. There is a possibility that everything could be completely down for several days, and we'll have to evaluate the impact of that when we get closer and know exactly what we're dealing with.

A few months ago, the Library Board had a five-minute special meeting specifically to approve the application of a grant from Par Plan, our building insurance company. I'm happy to report that we have been notified that we'll receive a $2,250 grant, which we will put towards the cost of the new security cameras in the sunroom. I also applied for the North Bank Communities Field of Interest Fund grant at the Grand Haven Area Community Foundation. We were recently notified that we will receive $1,290 to be used to add another bench along the front of the building, which will be very useful. We also had a recent $5,000 donation from a patron who instructed us to use it however would be most helpful. We'd like to get a picnic table and a doggy waste station to go out by the bike racks, and a few pieces of outdoor furniture for the program room patio.

Speaking of our outdoor space, we had a plant thief recently. It looks like someone decided they needed a few of our plants more than we did. They were caught on our cameras and a police report was filed. I estimate the cost at less than $150, but if it would happen again, we have it documented.

You might have heard that Loutit recently opened a Makerspace geared towards adults. They have all kinds of cool stuff – 3D printer, laser engraver, poster printer, industrial sewing machine, craft supplies, etc. I highly recommend a visit to check it out. However, this has created some confusion for our patrons, since we also have a room called a Makerspace. Since our room is geared primarily towards kids, we don't have any of that kind of equipment in there. We use that room for messy

crafts and organized activities, which fits well with our needs. The leadership team brainstormed and we'd like to change the Makerspace to the Treehouse to differentiate it. All of our other meeting rooms have tree names and this seemed kid-friendly and gives a clearer indication of the kinds of activities that happen in there.

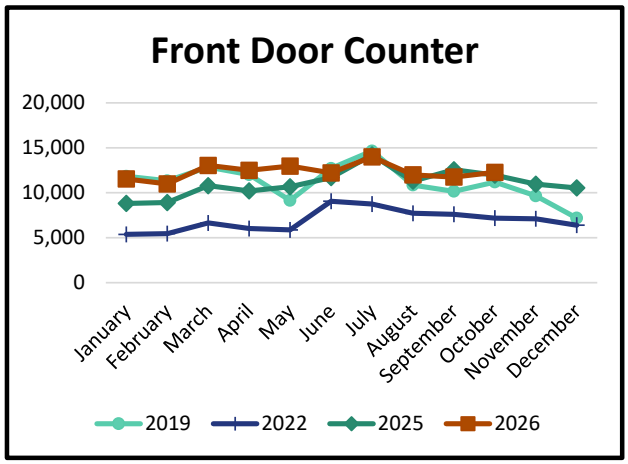
Context for the agenda and packet –
Building Project Updates – Financial Update/Change Order 6 The spreadsheet is updated to November 13, 2026. Bulletin 6 should be ready by the Board meeting, but I do not have it in my hands yet.

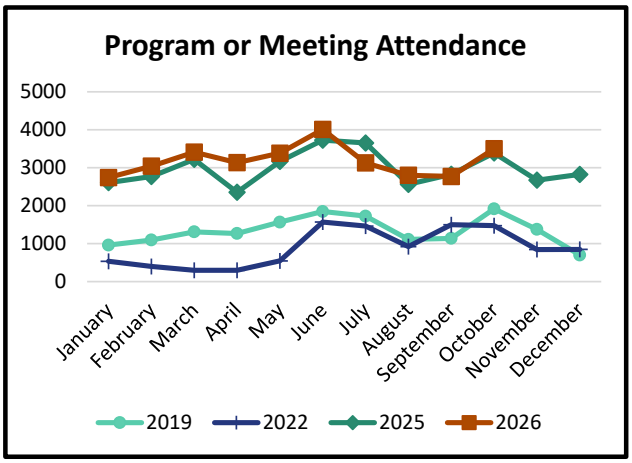
Library Director Annual Evaluation The Board has completed the Library Director Annual Evaluation and Mary Eagin has reviewed it with me. Typically, the Board has any discussion and then a motion is made to formally accept the evaluation.

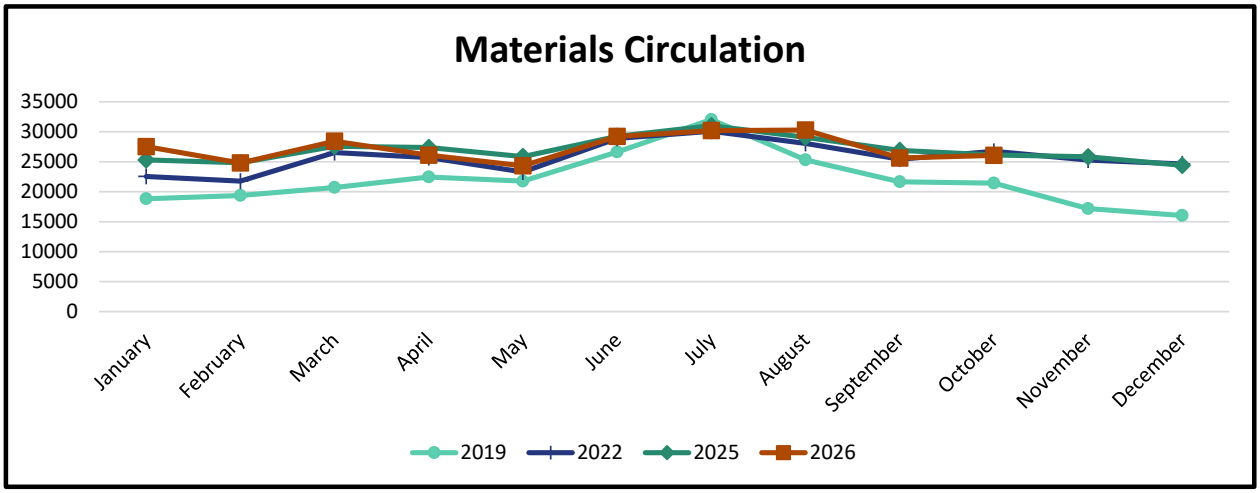
2027 Calendar The Library Board formally approves the calendar for the coming year. This calendar matches the 2026 calendar, including one staff training day in the spring and one in the fall. I've also marked the days that the Library Board will meet, assuming that you continue to meet on the third Wednesday of each month. Approving this calendar now does not mean that the Board could not change it at a later date, if something came up.

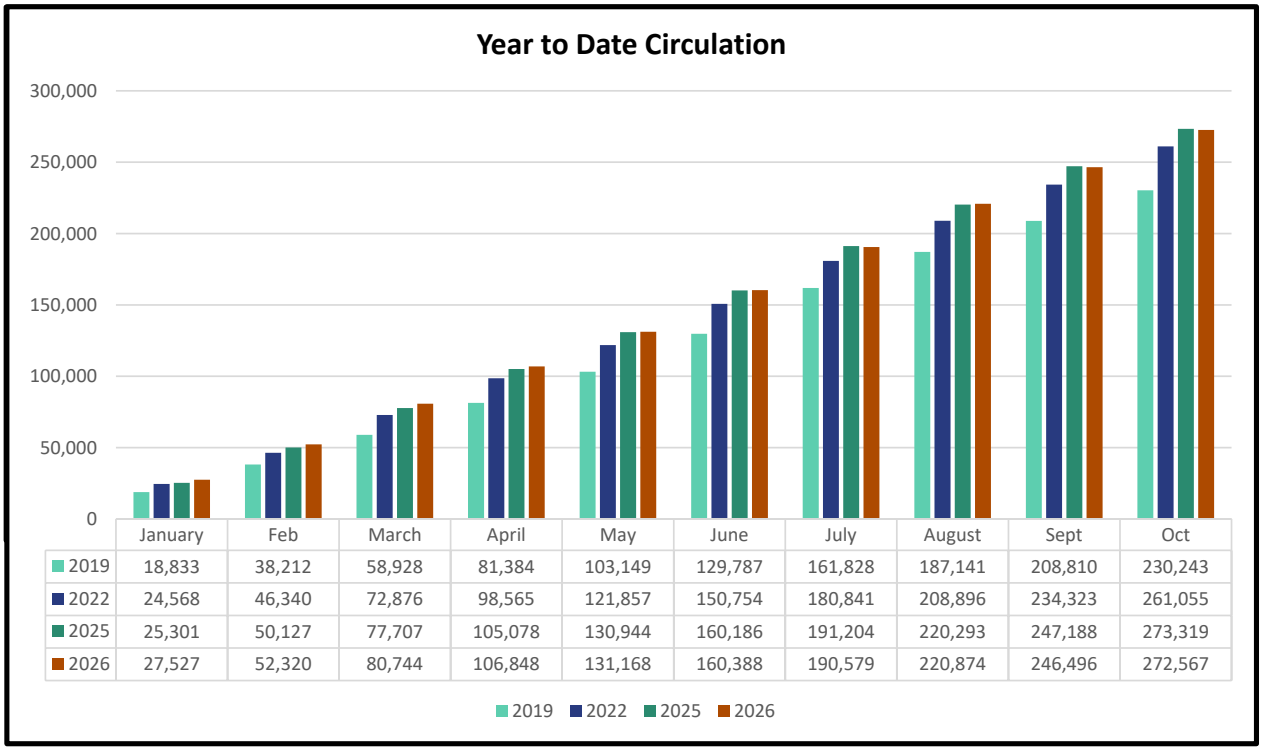
2027 Property and Liability Insurance Renewal This is the primary insurance that covers the building and all of the contents, including all the books, furniture, artwork, computers, etc. This year, we increased our replacement values to incorporate the new sunroom and the furniture in it. I have provided a basic summary of our coverage. We also carry worker's compensation and cyber insurance, but those renew on a different schedule.

Monthly Statistics - to October 31, 2026

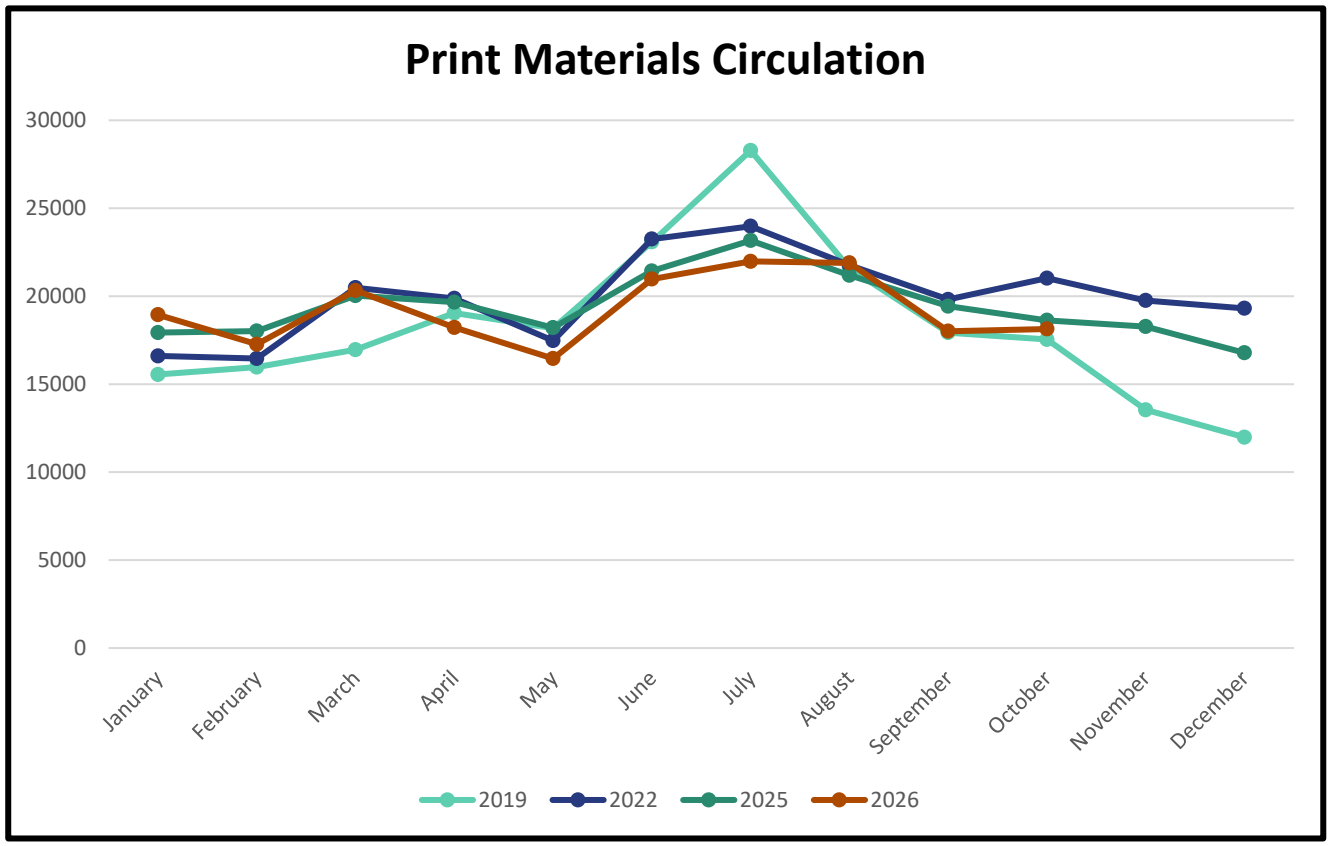


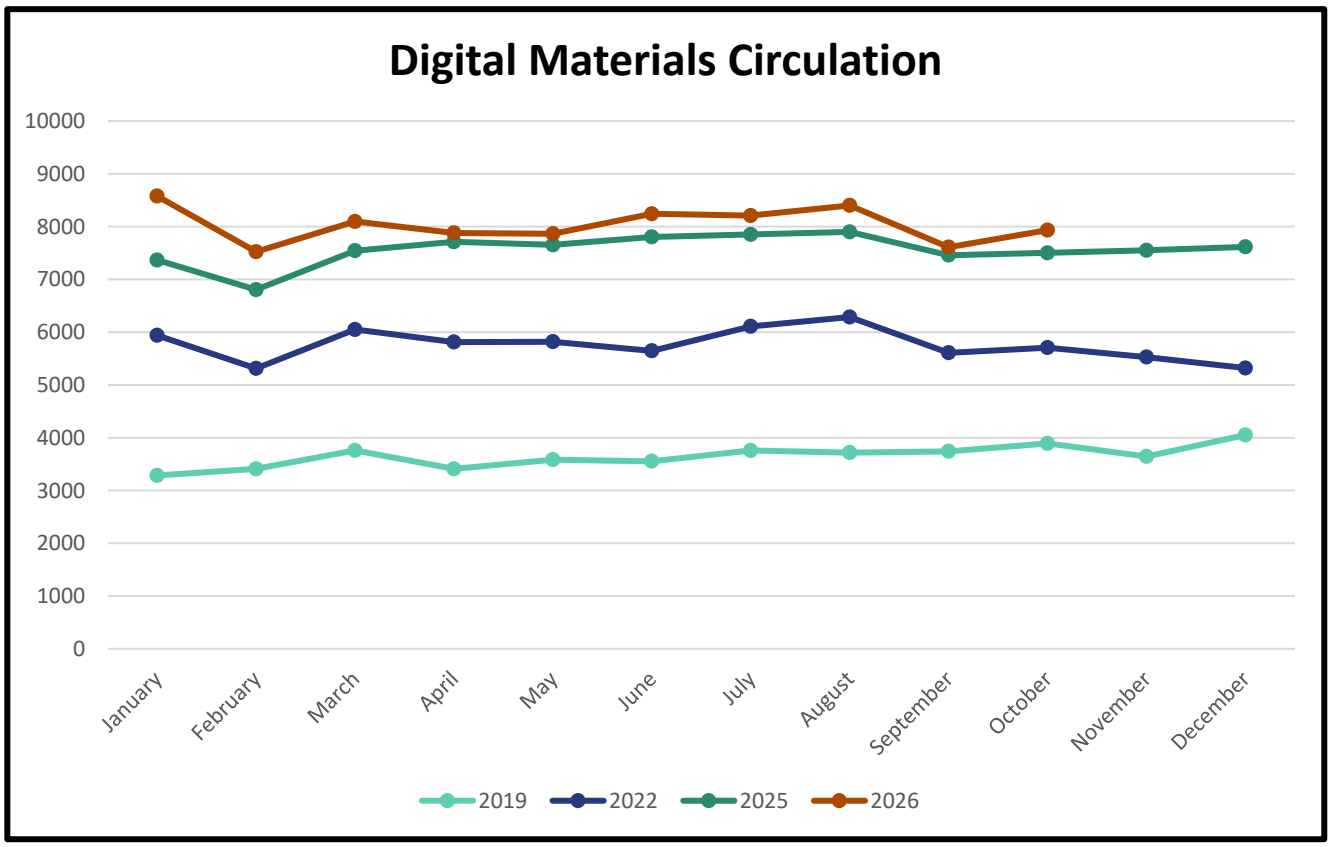






	January	Feb	March	April	May	June	July	August	Sept	Oct
2019	18,833	38,212	58,928	81,384	103,149	129,787	161,828	187,141	208,810	230,243
2022	24,568	46,340	72,876	98,565	121,857	150,754	180,841	208,896	234,323	261,055
2025	25,301	50,127	77,707	105,078	130,944	160,186	191,204	220,293	247,188	273,319
2026	27,527	52,320	80,744	106,848	131,168	160,388	190,579	220,874	246,496	272,567


Print Materials Circulation
30000
25000
20000
15000
10000
5000
0
January
February
March
April
May
June
July
August
September
October
November
December
2019
2022
2025
2026


Digital Materials Circulation
10000
9000
8000
7000
6000
5000
4000
3000
2000
1000
0
January
February
March
April
May
June
July
August
September
October
November
December
2019
2022
2025
2026

Sunroom Addition - Financial Update
November 13, 2026

Income	Anticipated Total	Actual Totals
Harring Donation	$500,000.00	$495,000.00
GHACF Renovation Fund	$22,500.00	$22,500.00
GHACF Anonymous Donation	$50,000.00	$50,000.00
GHACF Grant	$42,500.00	$42,500.00
Par Plan Grant	$2,250.00	
M-Class Interest Income - since Sep 25	$35,991.79	$35,991.79
Library Fund Balance	$640,000.00	$426,727.45
Additional Grants		
Total Income	$1,293,241.79	$1,072,719.24

Expenses	Anticipated Total	Already billed
A/E Fees	$48,000.00	
Scope of Work Revision - Change Order 1	$1,602.50	
Scope of Work Revision - Change Orders 2,3,4	$750.00	
Various fees and permits	$3,006.55	
June 2025 - Architektura		$12,375.00
Nov 2025 - Architektura		$34,156.55
May 2026 - Architektura		$3,840.00
Construction	$928,248.00	
Bill 1 - Tridonn		$57,448.80
Bill 2 - Tridonn		$96,382.70
Bill 3 - Tridonn		$56,696.44
Bill 4 - Tridonn		$46,480.71
Bill 5 - Tridonn		$186,355.88
Bill 6 - Tridonn		$69,157.51
Bill 7 - Tridonn		$47,376.99
Bill 8 - Tridonn		$95,927.08
Bill 9 - Tridonn		$67,391.14
Bill 10 - Tridonn		$66,960.87
Bill 11 - Tridonn		$11,268.25
Furniture		
Trellis Group - bulk of furniture	$63,998.59	$64,417.19
Custer - study tables	$7,841.40	$7,841.40
Kentwood Office Furniture - Flip-top tables	$9,725.03	$9,725.03
Interphase - Lectern and Power Tower	$1,143.87	$1,143.87
Conveyor Belt Book Drop	$95,000.00	$94,782.95
Security Cameras	$7,424.00	$3,300.00
Audio - speakers, mics, loop system	$33,139.13	$34,217.38
WiFi Extension	$6,000.00	
Misc Owner Costs	$2,500.00	
Drop Box Rental	$2,574.00	$2,789.00
Temporary Entrance Signage - Sparrow		$1,404.50
Furniture Storage until end of ~~July~~ October	$320.00	$1,280.00
Contingency - 5% - budgeted $47,591	$83,677.00	
Change Order 1 - $24,840		
Change Order 2 - ($10,997)		
Change Order 3 - $13,372		
Change Order 4 - $24,149		
Change Order 5 - $32,313		
Change Order 6 -		
Total Expenses	$1,294,950.07	$1,072,719.24

2027

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SLDL Closed Dates

Jan 1	New Year's Day
Feb 15	Presidents' Day – Staff Training Day
Mar 28	Easter Sunday
May 29-31	Memorial Day Wkd
Jul 4	Independence Day
Sep 4-6	Labor Day Wkd
Oct 11	Columbus Day – Staff Training Day
Nov 25	Thanksgiving Day
Nov 26	Day after Thanksgiving
Dec 24	Christmas Eve Day
Dec 25	Christmas
Dec 31	New Year’s Eve Day

Closed on Sundays from Memorial Day to Labor Day

SLDL Board Meeting Dates

- January 20
- February 17
- March 17
- April 21
- May 19
- June 16
- July 21
- August 18
- September 15
- October 20
- November 17
- December 15

Property and Liability Insurance Renewal – November 2026

Background: Our main property and liability insurance renews each year on January 1.

General Property Insurance and Director and Officers Policy

Michigan Township Participating Plan (The Par Plan) – Our insurance agent at BHS negotiated a January 1, 2027 renewal for **$14,476.** In 2026, our rate was $13,518, in 2025, our rate was $12,192, and in 2024, our rate was $10,979. There would be no change in type or amount of coverage. There are $ caps per claim, but we can claim as many individual incidents as needed throughout the year. We also have the option of adding Terrorism Coverage for **$294** more, which we chose not to take for the last few years.

What is covered:

Commercial Property - $1,000 Deductible

Building - $10,020,300 (increased from $8,432,266 to account for the sunroom)

Personal Property - $2,884,815 (increased from $2,784,815)

Equipment Floater - $1,000 Deductible

Various artwork, digital sign, book bike

Electronic Data Processing - $1,000 Deductible

Technology, computer equipment, sound systems

Crime - $0 Deductible - $10,000 to $250,000 limits depending on type of occurrence

General Liability - $0 Deductible - $3 million liability limit per occurrence

Commercial Auto – No owned vehicles - - Bodily Injury/Proper $3 million liability limit

Public Officials/Wrongful Acts - $3 million liability limit per occurrence